GOVERNMENT OF KERALA
(Abstract)

Information Technology Department – Service & Payroll Administrative Repository for Kerala (SPARK) – Implementation in Government Departments – Generation of salary bill through SPARK – Time bound programme for implementation - Orders issued.

INFORMATION TECHNOLOGY (B) DEPARTMENT

G.O.(Rt) No.163/2008/ITD   Dated, Thiruvananthapuram, 05.08.2008.

Read: 1. G.O. (MS) No.392/05/GAD dated 5.11.2005.
　　　 2. G.O. (Rt) No.152/07/ITD dated 25.7.2007.

ORDER

　　　As per the Government Orders read as first and second papers above sanction was accorded for the implementation of Service & Payroll Administrative Repository for Kerala (SPARK) for all Government employees.　It was also ordered that a time-bound programme for implementation of SPARK will be implemented by all Departments.　But it has come to the notice of Government that the progress of implementation of SPARK in many departments is not satisfactory.

　　　In the circumstances Government felt it highly necessary to have a time bound programme for generation of salary bill through SPARK for the successful implementation of programme.　Government are therefore pleased to issue the following orders;

　　　i.　Each Government office shall be categorized in one of the following four categories for the time bound implementation of SPARK:

　　　　　a.　Those which have completed data entry relating to SPARK and are ready to start preparing the salary bill's through SPARK immediately — List A

　　　　　b.　Those which have completed 90% or more of the data entry relating to SPARK - List B

　　　　　c.　Those which have completed between 50% and 90% of data entry relating to SPARK — List C

　　　　　d.　Those which have completed less than 50% of the data entry relating to SPARK — List D

　　　All salary bills in each of the above categories shall necessarily be generated through SPARK as per the following timetable;

　　　List A　　Salary to be paid in October 2008 and thereafter
　　　List B　　Salary to be paid in November 2008 and thereafter
　　　List C　　Salary to be paid in April 2009 and thereafter
　　　List D　　Salary to be paid in July 2009 and thereafter

It shall be the responsibility of the concerned Secretary and Head of Department to ensure that necessary data entry is completed, training is received and salary bills generated as per the above schedule through SPARK.

ii.   Director of Treasuries shall issue instructions to all concerned Sub-Treasuries advising them of the categories of the offices in their respective jurisdictions. The concerned Treasury Officer shall honour the bills generated through SPARK after the said deadlines. Any relaxation to the said order shall be issued only with the specific permission of Principal Secretary (Finance).

iii. There shall be no restriction for Offices/Departments to start using SPARK before the prescribed deadlines. In fact, the offices are encouraged to start using SPARK in months prior to those prescribed in the time table to avoid any last minute difficulties.

iv.   Kerala State IT Mission (KSITM) shall provide a Sub-Treasury wise list of offices and its categories to Director, Treasuries for issuing instructions as per (ii) above.

v.   KSITM shall facilitate training of manpower wherever required.

vi.   In specific cases, where an office cannot be brought under SPARK because of issues of connectivity, the Department concerned shall take up the matter with IT Department which will make suitable recommendation for exemption of that office to the Finance Department.

(By Order of the Governor),

Dr. AJAY KUMAR,
Secretary to Government.

To

The Director, Kerala State IT Mission, Vellayambalam, Thiruvananthapuram.

The Principal Accountant General (Audit), Kerala, Thiruvananthapuram.

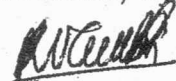The Accountant General (A&E), Kerala, Thiruvananthapuram.

The Director of Treasuries, Thiruvananthapuram.

All Heads of Departments

All Departments of the Secretariat. (all sections including Law & Finance)

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Forwarded/By Order,

SECTION OFFICER.